Guidelines to Online Fee Payment

Step 1: Go to www.scottishigh.com and click on " Parent Login"



Step 2: Enter your Login Id and Password to log into your panel (After first login – Change your login id name and password)



Step 3: Click on the "**Pay Online**" button to proceed. Once the payment is made the same button will be replaced by "Print receipt".

← → C Secure https://reg.scottishigh.com/admin/pts_student_fee.aspx?enc=Zm9ybWlkPTEwMDA2Jm1wYWdIPXB0cw==										ው ☆	
O Cloud9 Sch	ool ERP	Ê	2018	-2019 THE	: SCOTTISH H	IGH INTERNA	TIONAL SCHOO)L (GURGAON)		S Test One
# Fee Dashboard / School Fee											
Adm No 000020											
Student I	Name 1	Test One									
	Class [1									
Student Fee Le	edger										
Fee Period	Invoice Type	Invoice	e No	Invoice Date	Last Date	Net Payable	Amt Received	Fee Balance	Pay Mode	Receipt No	Pay Online
Opening Balance								250			
On Account						0	250	-250	Online Payment	2	Paid
Apr`18-Jun`18	Regular	11	₽	02-Jun-2018	02-Jun-2018	3	3	0	Online Payment	7 🔒	Paid
Jul`18-Nov`18	Regular	12	₽	04-Jun-2018	04-Jun-2018	5	5	0	Online Payment	8 🔒	Paid
Dec`18-Dec`18	Regular	13	₽	04-Jun-2018	04-Jun-2018	6	6	0	Online Payment	9 🔒	Paid
Jan`19-Mar`19	Regular	14	₽	04-Jun-2018	04-Jun-2018	3	0	3	Unpaid		Pay Online
										Net Fee	Balance : INR 3

Dear Parent, Click the print icon to view and print the invoice / receipt. In case of any discrepancy in the above fee ledger, please contact accounts department within school hours. Any inadvertent error in preparation of fee invoices or fee receipts due to manual data entry errors may be corrected later after reconciliation.

Step 4: Select the desired gateway and payment mode. Enter the verification mode and check on "I agree to pay the convenience charges ".then click on "Make Payment".

← → C 🔒 Secure https://reg.scottishigh.com/admin/pts_payment.aspx?enc=cGFyYW1zPWFXNTJiMmxqWldsa1BURTBKbUZwWkQwdw==	☆
Cloud9 School ERP 🗰 2018-2019 THE SCOTTISH HIGH INTERNATIONAL SCHOOL (GURGAON)	Test One
# Fee Dashboard	
Contact Details	
Name Pawan Kumar Mobile 8748184495 Email xyz@gmail.com	
Gateway Options	
 Rates N5% on Credit Card M DEC BANK Rates N5% on Credit Card M DE DE S K M DE S K M DE DE	
Note : GST @ 18% will be charged extra on convenience charges	
Select Payment Mode	
 VISA / MASTER CREDIT CARD VISA / MASTER DEBIT CARD NET BANKING 	

Step 5: Enter the card or bank details accordingly and make payment.

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	COTTISH HIGH NTERNATIONAL SCHOOL GURGAON					
Reg-A-000020-Jan19-Ma	ar19		English			
Payment Information	C 🐼 kotak	ORDER DETAILS Order #: Order Amount	F9990-11-14-6 3.00			
	All Other Banks Select Bank	Convenience Fee Tax(18.00%)	0.00 0.00			
	Note: We will redirect you to the bank you have chosen above. Once the bank verifies your net banking credentials, we will proceed with your payment. I agree with the Privacy Policy by proceeding with this payment. INR 3.00 (Total Amount Payable) Make Payment Cancel					

Step 6: In case of siblings – Go to "Change Academic Year" and select the siblings and submit.

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Cloud9 School ERP 🗎 2018-2019 THE SCOTTISH HIGH INTERNATIONAL SCHOOL	Sunena Jain -					
# Fee Dashboard	Last Login 28-Jun-2018 4:40 PM					
FEE DASHBOARD						
Sunena Jain						
Academic Year						
2018-2019	•					
Siblings						
Sunena Jain	•					
Aanya Jain (4528)						
Sunena Jain (3567)						